

Meeting Minutes
Regular Board Meeting
Southern Teller County Health Services District
January 16, 2024

Call to Order: 6:05

Attendance: Not in attendance – Jeff Rucker, Lawrence Cowen, Joann Kincaid Present – Patty Martin, David Schoenberger, Shanon Conley, Tammy Bruntz at 6:15 PM

Amendments to Agenda: EMT Provider Grant 2025 /Safety Grant – New Secretary - David Schoenberger motioned - 2nd Patty Martin - All in favor.

Minutes from Last Meeting: Motion to approve amended to change Patricia to Patty. David Schoenberger Motioned to approve and amended with Patty Martin 2nd - All were in favor

Open Public Comments: No open comments

District Business:

Employee Retention Credits Tabled until we hear back. Could be 8 months. Secretary – Patty Martin Barb is interested in paid secretary position only. Patty Martin and David Schoenberger are not wanting to pay more for Secretary.

Audit Update: Steve Hochstetter/Austin Barbee presentation.

Key item decrease of 1.1 million dollars due to asset from care center. Some assets were put back into service. \$ 900,000.00 in assets were put back into service. Decrease in liabilities due to care center. Net position loss \$ 800,000.00 - reason for losses are from nursing center in previous two years. Cash position decrease \$ 400,000.00 reason discontinued operating activities. Budget differing from actual due to care center close. David Schoenberger asked about grants received \$ 229,000.00 (2021) and \$ 118,000.00 all for care center in (2021).

Draft. Independent Auditors Report – Opinion was great.

Letter Report Governance: Significant Audit Findings

Audit Adjustments – Control Letter - Control Deficiencies - considered a weakness. Monthly reconciliations handled more diligently. Cash to accrual basis.

Final report due in approx. 1 week.

See attached. Eric Murray and Tammy Bruntz - Did a great job.

New Business:

Financials Tammy Bruntz - Suggest stay on a cash basis. – She is adjusting to agree to audited once given. Question about who is going to Post Office. Eric Murray will check on a regular basis. No reimbursements from the Board. Motion to accept financials as presented Patty Martin – 2nd by Shanon Conley all in favor. 4 is a quorum.

Approve audit as presented motion by Tammy Bruntz- 2nd by David Schoenberger - all in favor – Funds being held until audit is complete.

Mill Levy Change Update: DOLA did not need much per Tammy Bruntz – The decrease of .0563 mills was approved. Mr. Murray contacted Pat Hill with paper to notify.

Review Service Plan: Copy was emailed to all Board Members in draft form. Some corrections have been made by Mr. Murray. Tabled until corrections are complete. Community needs assessment added. Updated from earlier version of 1975. The plan left some room for growth per Ms. Bruntz. Patty Martin wanted to be not “nailed to specifics”. It can be added or subtracted as necessary. May 1st to go to County Commissioners for approval or May 29th? See provided

schedule presented by Eric Murray. Approval next meeting after recommendation by EMS Director and Board review. Print and mail notices to property owner on February 18th. So notice is required to the community. Work session if appropriate prior to next meeting.

Review SDA (Special District Association) Calendar for January Filings and Postings: Posting requirements discussed. 1. Website 2. Building 3 was in question. Verification from Mrs. Kincaid. Motion to post website and building by Tammy Bruntz and 2nd Patty Martin - All were in favor.

DOLA budget submitted on the 10th SDA dues expected in mail. Will be presented to Board. State Audit is past due. David Schoenberger is making sure we are in compliance with SDA. Map of boundaries has not changed and is current.

Minutes added to website post approval. Updates needed on website on agenda for next month. Check on ADA compliance. Current Mill Levy added to website... Eric Murray says an employee might be interested with the website corrections and management. Mr. Rucker will be asked.

EMS report made as presented. – See Report as presented by Eric Murray –

- repairs on vehicles. Chassis on Ambulance scheduled build.
- Call volume was only 3 to ice castles. 33 increase in calls from this time last year. Weather causing some problems Building repairs continuing.
- Shopping for medical director. Stay on with Community Paramedic program.
- Order community paramedic vehicle.
- Community needs assessment for service plan and grants. Grants for Community Paramedic. An existing employee would like to be hired in this position. Patty Martin asked about how many calls for the community paramedic so far.
- New business add. Permission to apply for EMT provider match up to \$ 5,000.00, so 10,000.00 powered stair chair.
- Colorado Special District Poll for a safety grant. \$ 4651.00 50% match grants. Several grants. Yak traks. New Building safety. Motion to approve to application both grants as presented motion by Shanon Conley , 2nd by Tammy – All in favor –
- \$ 221,144.12 total Reimbursements Motion Tammy Bruntz to transfer 2nd Dave Schoenberger - all in favor.

Remodel Update: See report: Table, trim, ceiling tiles, door and heater on garage door. 2nd table to be built. , doors, some insulation, fire extinguisher repair. Theatre doors in the works.

Ron Baker construction update: The beams are put in on footings, templates in and poured only ¼" off. Erection of steel posts one day. Purlins lined up and up. Walls up, footing, insulation, trench cross beams to tie in. Ready to sheet door openings next week to retain heat and work inside. Custom doors ordered and ready to go. Then work on finishes. Doors will be last. By mid next week for roof sheeting.

Temporary Garage needs approval to continue to use. Snow plow, ATV, approach City to keep as is. Make it permanent. To many out buildings 1is only allowed. Ask for variance. Carports are not considered a building. Schedule for next meeting to look at progress. Change to manhole cover it will be flush, increase parking, tie in ease and access to sanitary.

Newmont Mine has a \$ 5000.00 grant for non-profits. Can we apply for ventilation system?

Secretary position review. David Schoenberger and Patty Martin are in favor of the position being paid at \$ 100.00 per meeting. Shanon Conley will take notes and Tammy Bruntz to do filings. Table the board position.

Motion to Adjourn: David Schoenberger - 2nd Shanon - all in Favor

Adjourned at 8:27

Signed:  /David Schoenberger/President